



17-18 Abbey Green, Nuneaton, Warwickshire, CV11 5DR
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TIMESHEET

Name:	
Company:	
Integrity No:	
Address:	
For the attention of:	
Fax Number:	

*I confirm that I understand the Drivers Hours and Tachograph Regulations and my other responsibilities in relation to the vehicles I am driving.
I confirm that I will advise you of any other work I am currently undertaking whilst in your employment.*

*Driver
Sign*

Week Ending: ____/____/____

	START TIME	FINISH TIME	TOTAL DUTY	TOTAL BREAKS	PERIODS OF AVAILABILITY IN TOTAL	POA & BREAKS IN TOTAL	TOTAL WORKING TIME
MONDAY							
TUESDAY							
WEDNESDAY							
THURSDAY							
FRIDAY							
SATURDAY							
SUNDAY							
WEEKLY TOTAL							

It is confirmed that: (a) we have received and accepted the Elite Recruitment Solutions Ltd Terms of Business and understand that if within 12 months of the completion of this assignment we engage this temporary in any capacity whether temporary, permanent or self-employed we will be liable for an introduction fee. (b) the signed timesheet will form the basis of an invoice, which will be paid on receipt

Purchase Order No:	
Signature:	
Print Name:	
Position:	
Date:	

RETAIN FOR: 7 years